

**EUROPEAN
CURRICULUM VITAE
FORMAT**

PERSONAL INFORMATION

Name
Address
Mobile
E-mail
Nationality
Date of birth

Chiara Colantonio

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colantoniochiara@outlook.com

Italian

02/06/1994

WORK EXPERIENCE

• Dates (from – to)
• Name and address of employer
• Type of business or sector
• Occupation or position held
• Main activities and responsibilities

September 2022 – Present

World Language Academy, Vasto, Italy

Language School

ESL Teacher

- Taught 80-hour Cambridge Pre-A1 Starters course; 40-hour Cambridge A1 Movers course; 80-hour Cambridge A2 Flyers course; 40-hour Cambridge A2 Key for Schools course; 80-hour Cambridge B1 Preliminary for Schools course; 10-hour Cambridge B2 First course to enhance English proficiency for classes of 10-15 Young Learners and adult students.
- Monitored progress and provided regular feedback throughout the course, ensuring students were well-equipped for Cambridge English Exams.
- Implemented self-designed teaching materials, including interactive activities, presentation slides, short videos and podcasts, to cater to diverse curricular requirements.
- Fostered a supportive student-teacher rapport, engaging positively with both students and parents on a daily basis.

• Dates (from – to)
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• Type of business or sector
• Occupation or position held
• Main activities and responsibilities

February 2023 - Present

IIS "Enrico Mattei", Vasto, Italy

High School

ESL Substitute Teacher

- Assisted in covering classes for colleagues, overseeing the preparation of two classes of 30 students each in the weeks leading up to Cambridge B1 Preliminary for Schools Exams.

• Dates (from – to)
• Name and address of employer
• Type of business or sector
• Occupation or position held
• Main activities and responsibilities

September 2023 – Present

COMMA S.r.l., Vasto, Italy

Training Institution

Business English Teacher

- Developed curriculum materials, lesson plans and assessments for 90-hour Business English course AV/634/22, "Producing texts and conversing in English", funded by Fondimpresa.
- Delivered engaging and interactive lessons to broaden students' language and communication skills.

• Dates (from – to)	October 2013 – Present
• Occupation or position held	Freelance English Teacher
• Main activities and responsibilities	<ul style="list-style-type: none"> • Provided individualised assistance to students aiming to achieve Cambridge and IELTS language certifications. • Developed tailored lesson plans encompassing speaking, reading, writing and listening skills, as well as grammar and vocabulary. • Carefully curated and customised resources to cater to the unique requirements of each student, resulting in engaging lessons that solidified understanding.

PERSONAL SKILLS AND COMPETENCES <i>Acquired in the course of life and career but not necessarily covered by formal certificates and diplomas.</i>	Classroom management Creativity Lesson planning Communication Organization Adaptability.
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MOTHER TONGUE	English, Italian
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OTHER LANGUAGES

Self evaluation

Common European Framework

Spanish:

Comprehension		Speaking		Writing
Listening	Reading	Oral Interaction	Oral production	
B1	B2	B1	B1	B1

EDUCATION AND TRAINING • Dates (from – to) • Name and type of organization providing education and training • Principal subjects/occupational skills covered • Title of qualification awarded	November 2022 – December 2022 International House, Rome, Italy Achieved a PASS B in the 120-hour intensive course, which included 6 hours of observed individual teaching to A2 and B2 level classes. CELTA – Cambridge English Level 5 Certificate in Teaching English to Speakers of Other Languages.
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TECHNICAL SKILLS AND COMPETENCES <i>With computers, specific kinds of equipment, machinery, etc.</i>	Classroom technology: Microsoft Office Suite, Interactive Whiteboard, Google Classroom, Canva, Google Slides, Kahoot! , Wordwall.
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OTHER SKILLS AND COMPETENCES <i>Competences not mentioned above.</i>	Ability to manage monthly, quarterly and annual closing processes; identify and resolve financial discrepancies through meticulous account data analysis; generate comprehensive financial reports by overseeing all accounting transactions.
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DRIVING LICENCE(S)	B
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ADDITIONAL INFORMATION

Professional Development:

"English in the Multilingual Classroom" - British Council Course, December 2022 - January 2023

"How to Teach Speaking" - British Council Course, March 2023 - April 2023

"Motivating Learners" - British Council Course, April 2023 - May 2023

"Assessing Learning" - British Council Course, May 2023 - June 2023

"How to Teach Writing" - British Council Course, May 2023 - June 2023

"How to Teach Reading" - British Council Course, June 2023 - July 2023

"Teaching to Refugees and Displaced Learners" - British Council Course, June 2023 - July 2023

"Classroom Management for Primary" - British Council Course, July 2023 - August 2023

"How to Teach Pronunciation" - British Council Course, July 2023 - August 2023

"Planning Lessons" - British Council Course, August 2023 - September 2023

"How to Teach Vocabulary" - British Council Course, September 2023 - October 2023

"Creative Resources for Primary Learners" - British Council Course, October 2023 - November 2023

"How to Teach Listening" - British Council Course, October 2023 - November 2023

I authorize the use of my personal data in compliance with Legislative Decree 196/03.

